



Intercambio's Model and Materials Available to other Organizations

Curriculum

The Intercambio 12-level curriculum was developed by a team of experienced ELL teachers, teacher trainers, and graphic designers. Here are some benefits of the Intercambio *Interactive English* series:

- Curriculum is easy to use and volunteer friendly, with each lesson broken down into an hour and half lesson.
- Teacher guide explains how to facilitate each activity and materials needed beforehand.
- Books can be used for one-on-one or group situations.
- Lessons focus on life skills relevant to immigrants in the U.S.
- We use updated methodology for teaching ESOL and use lots of interaction.
- Lessons are culturally sensitive and can be used by any ethnic group.
- Books come with easy-to-use assessments and tests at the end of each book to determine level advancement at the end of each term of 16 classes.
- They are affordable for both students and teachers (\$12 per student book and \$15 per teacher book)

Volunteer Training

The key to any successful adult ELL program that uses volunteer teachers is the initial training received by volunteers. Teaching English is a tremendous challenge and can be very intimidating and nerve-wracking, especially to those who have never taught before.

Intercambio's volunteer training is extremely practical and allows volunteers who come with or without experience to leave feeling equipped with the skills, materials and confidence necessary to be great English teachers. The training was developed by condensing 120 hours of ELL teacher training into the 6 most practical hours, which can be broken up into two or three different sessions depending on your preference.

Since 2001 Intercambio has trained 3,000 volunteers and made constant improvements to the training according to volunteer feedback. Agencies that purchase the volunteer training will receive the facilitator's guide with comprehensive directions for leading the training.

Intercambio in a Box

Intercambio in a Box includes well-documented policies, procedures and templates to allow other communities to essentially franchise the Intercambio model. Individual components of the guide can be shared upon request, but some require a small fee.

This document will save you time on developing infrastructure and free up resources to focus more on outreach and growing your program. It will also equip you to provide measurable outcomes of your programming and allow you to evaluate your agency's success while positioning it to receive funding from sources that want to see concrete results.

Program Database

The Intercambio database is a Salesforce.com customized program that allows you to:

- Maintain accurate information on all students and volunteers and know when participants were last contacted and by whom.
- Measure results including # of students completing levels, # of students achieving their expressed goals, demographic breakdowns of constituents and more.
- Create attendance sheets and certificates of completion.
- Login and access your database from anywhere with an internet connection.
- Send email blasts to participants directly from the database.
- Easily create customized reports with lists to use for mailings or to coordinate classes.

Measurable Results

Intercambio has produced measurable results for many of its 5,000 students since 2001. We measure success according to:

1. English skill advancement as determined by the competency tests at the end of each book
2. Pre and post evaluations completed by students that determine changes in levels of independence and quality of life.
3. Surveys completed by volunteers to measure the impact that Intercambio's opportunities have on their relationship with immigrants in their community.